

Course Registration

Please print clearly, and send to Correct Training System to register yourself as a delegate in the programs

Section 1 - Course Details

Course Name:	Location: <input type="checkbox"/> CTS Surry Hills <input type="checkbox"/> Other.....	Date(s):
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Section 2 - Personal Details

Given Name			Surname		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	DOB	
Tel (H)		Tel (M)		Tel (W)	
Home Address Mail Address			Email		
Suburb		State		Post-code	

Payment Details. Full payment is required on course commencement and for issuance of certificate/qualification

I have attached a cheque payable to Correct Training Systems Pty Ltd for \$ _____ in deposit or payment for my course

Please invoice my organisation _____ for \$ _____ in full payment of my course

Process my Visa or Mastercard for the payment of the course \$ _____, with the following details:
 Name on Card _____
 Card Number _____
 Date of Expiry (MM/ YY) - __ / __

I have made a Direct Debit to the bank account (*details as below*) on _____ (date) for \$ _____
 Account Name: Correct Training Systems BSB: 032-710 Account Number: 135061
NB. Please reference Participant's name and Course date on Direct Debit (this is necessary for CTS to acknowledge your registration)

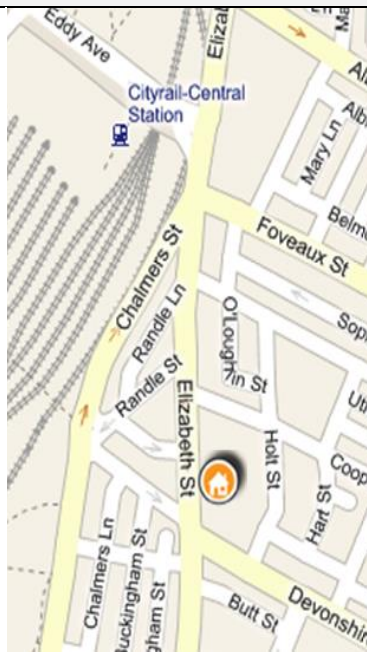
Section 3 - Consent

How did you hear about this course?	<input type="checkbox"/> Referral from food safety auditor	<input type="checkbox"/> Email	<input type="checkbox"/> CTS Website
	<input type="checkbox"/> Referral from colleague	<input type="checkbox"/> Web search results	<input type="checkbox"/> Phone Contact
	<input type="checkbox"/> Referral from Correct Food Systems	<input type="checkbox"/> Brochure	<input type="checkbox"/> Other

Signature:	Date:
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Section 4 - Registration Conditions

- Details about the training product, and provision of services on the CTS website
- Places are limited on all courses. Ring CTS to ensure places are still available on your preferred course date. You must submit this form to register as a delegate and secure a place in the course. All bookings are confirmed via email.
- Full payment is required for course commencement and issuance of certificates
- CTS reserve the right to withdraw services to any participant on a course if payment has not been received in accordance with our payment terms.
- All courses are presented in English. Should you require the services of an interpreter this should be arranged, in consultation with CTS. Language, literacy and numeracy support strategies can be incorporated, within reason, if identified prior to course design and commencement. Some units of competence require certain levels of literacy and numeracy.
- Full fees apply for cancellation of a registered delegate within 5 working days from the scheduled course commencement date. Substitution of a delegate may be made prior to commencement of the course.
- CTS reserve the right to cancel any course due to insufficient numbers or unforeseen circumstances. Registered delegates will be offered a full refund, or transferred to the next available course.
- One Statement of Attainment or Certificate will be issued per person. Additional charges will be incurred for replacement certificates.
- Please notify CTS of any special dietary or other requirements.
- A copy of the CTS student handbook can be accessed via the website prior to commencing the course program. www.correcttraining.com.au



CTS Sydney Office – 410 Elizabeth St, Surry Hills
 (2 minutes walk from Central Station)
 For directions to other venues please contact CTS

Correct Training Systems is the preferred training partner for the food industry. Return this form via email to donna@correctfoodsystems.com.au. Alternatively register on line at www.correcttraining.com.au